

Palo Pinto County Hotel Occupancy Tax Report

Mail Report and Payment to:

Palo Pinto County Treasurer

P.O. Box 75,

Palo Pinto, TX 76484

Or

Make payment online and submit report
by email to:

Deanna.Copeland@co.palo-pinto.tx.us

HOT #:

Location Trade Name:

Location Address:

Owner Name:

Mailing Address:

Contact Phone Number:

Email:

Signature:

Date:

Reporting Year:

Mark the quarter that is being reported / Due Date

Q1 (January -March)	April 30
Q2 (April-June)	July 31
Q3 (July-September)	Oct 31
Q4 (October-December)	Jan 31

Reports must be filed even when no tax is due.

Total Gross Receipts:

Exemptions

(Must have Form 12-302):

Taxable Receipts:

Tax Rate:

7%

Tax Due to

Palo Pinto County:

Late Charge Penalty

(1-30 days after due date):

Late Charge Penalty:

(31-59 days after due date):

Tax Due + Late Penalty:

Interest Due (60+ after due date):

Tax Due:

Late Charge Penalty:

Interest Due:

Total Due to Palo Pinto County:

The Palo Pinto County Treasurer collects hotel occupancy taxes for Accommodations located in Palo Pinto County. This tax is Authorized by Chapter 352.002 of the Texas Tax Code and subsection (a)(10).

*H O T # _____ This number will be assigned by the county after the first payment is made, and will be required on all payments and reports,

TOTAL GROSS RECEIPTS: Enter the gross receipts for all rented sleeping accommodation, including those claiming exemption. Do not include miscellaneous charges such as telephone, safes, personal services, and/or minibar, etc. Cleaning fees and Pet fees are to be included in the amount of Taxable Receipts.

EXEMPTIONS: Enter exempted receipts. A Texas Hotel Occupancy Tax Exemption Certificate (Form 12-302) must be completed for each exemption claimed. (Note: Local exemptions are the same as state exemptions)

TAXABLE RECEIPTS: Enter the total taxable receipts by subtracting the EXEMPTED receipts from the TOTAL GROSS RECEIPTS.

TAX RATE FOR PALO PINTO COUNTY: 7%

TAX DUE: Multiply the TAXABLE RECEIPTS by the TAX RATE (7%) and enter results.

If paid on or before the DUE DATE, enter the amount for: Tax Due to Palo Pinto County.

If paid after the DUE DATE, calculate late charges due.

LATE CHARGE PENALTY CALCULATION: Delinquent taxes accrue a five percent (5%) penalty on the 1st day following the due date. An additional five percent (5%) penalty, for a total of 10%, accrues beginning the 31st day after the due date. **Multiply the applicable penalty times the TAX due.**

\$ _____ Taxable Receipts
X 7% Tax Rate
= \$ _____ **TAX DUE**

IF 1-30 DAYS LATE:

\$ _____ TAX DUE
X 5% Late Charge
= \$ _____ **Late Charge Due**

IF 31-59 DAYS LATE:

\$ _____ TAX DUE
X 10 % Late Charge
= \$ _____ **Late Charge Due**

INTEREST RATE CALCULATION: Delinquent taxes and late charge penalties accrue interest each day beginning on the 60th day after the due date, at an annual rate of 10 percent (10 %).

IF 60 DAYS OR MORE LATE

\$ _____ TAX DUE
+ \$ _____ Late Charge Due
= \$ _____ **Tax + Late Charge Penalty**

X 10% Interest Rate
X _____ Number of Days Interest has Accrued (Day 60 to the Date payment is made)
= _____ Divide this number by the days in a year: 365 (or 366 for leap year)
= \$ _____ **Amount of Interest Due**

\$ _____ Tax Due
+ \$ _____ Late Charge Due
+ \$ _____ Interest Due
= \$ _____ **TOTAL DUE TO THE COUNTY**